



Change of Membership Information Form 更改會員資料表格

Contact 聯絡人資料			
Company Name 公司名稱			
Name 姓名		Position 職位	
Tel No. 電話		Fax 傳真	
E-mail 電郵			

Please “✓” and update information where appropriate 請於下列適當位置以 “✓” 選擇及更新資料

Update on Company Information 更新公司資料

Company Name 公司名稱	English 英文		
	Chinese 中文		
<i>Old</i> Company Name (if any) 公司舊名稱 (如有)	English 英文		
	Chinese 中文		
Address 地址		Online Shop Website 網店網址	
Business Category 業務性質		Company's Website 公司網址	

Update on Authorized Representative 更新授權代表

It is provided in the Articles of Association of Hong Kong Retail Management Association (HKRMA) Limited that every corporate member shall have the right to nominate one person to become the Authorized Representative of the HKRMA member.
根據香港零售管理協會有限公司的章程細則，每家公司會員可提名 1 名授權代表。

Name 姓名		Position 職位		
Tel. no. 電話		Fax no. 傳真	Email 電郵	



Update on staff to receive HKRMA's information 更新定期接收協會資訊的人員資料

NOTE: Information provided below will replace the Association's current contact list in whole.

注意: 下面提供的名單將全部取代目前在協會的人員名單。

Head of Departments					
Department	Name	Position	Tel.	Fax.	E-mail Address
Chairman/CEO / MD					
Operations					
Learning and Development					
Human Resources					
Marketing /Corporate Communications					
Information Technology					
Purchasing / Sourcing					
Financing / Accounting					
Other Contacts 其他收取本會的資訊的員工:					
Name 姓名	Position 職位	Tel. no. 電話	Fax no. 傳真	Email 電郵	

Data Collection and Use 收集及使用機構/個人資料 (Please complete the following section 以下部份必須填寫)

The information collected from your company will be used for purpose of processing your company's membership application. Please note that it is mandatory for your company to provide all the data. If your company does not provide such data, the Association will not be able to process the application. The Association intends to use all your company's data for direct marketing; the data will be used for distributing circulars, publications, research materials, market information; direct marketing of the annual events, conferences, seminars, briefings, meetings, awards programmes, training programmes, and services of the Association; and direct marketing of activities similar to the Association's above activities which are organized by the Association's business partners. The Association shall not so use the data unless with your company's consent. Your company has the right to request access to and correction of information held by us about your company. If your company wishes to access or correct the data, please contact us by writing to Ms. Ng at our address, by email (membership@hkrma.org) or by fax (2866-8380).

We consent / We do not consent to the above stated use of the company's data in direct marketing.

本協會收集的 貴公司資料將用作處理會籍申請，請注意 貴公司必須提供所有資料，以便本會處理有關申請。本會將會使用 貴公司所提供的公司資料在直接促銷的用途上，包括協會的通告、刊物、研究資料、市場資訊；推廣協會的周年活動、研討會、會議、簡報會、獎項計劃、培訓計劃及服務，以及協會的合作夥伴所舉辦的同類活動。本會只在取得 貴公司的同意後才會使用有關資料。 貴公司有權要求查閱或更正公司的資料，請書面以郵寄、電郵(membership@hkrma.org)或傳真(2866-8380) 方式與本會職員吳小姐聯絡。

本公司同意 / 本公司不同意上述有關使用本公司的資料作直接促銷用途。



Update on No. of Retail Outlets and Employees in Hong Kong

更新香港之零售店舖及僱員數目

No. of Retail Outlets 零售店舖數目	No. of employees (Office and Retail Outlets) 僱員人數 (寫字樓及零售店舖)
Please "✓" where appropriate 請在適當位置加"✓"	
<input type="checkbox"/>	1. Retail operation with 1-2 outlets (each outlet not exceeding 1,000 sq. ft.) 本公司擁有 1-2 間零售店舖 (每間店舖面積為 1,000 呎或以下)
<input type="checkbox"/>	2. Retail operation with 1-2 outlets (each outlet between 1,001-2,000 sq. ft.) 本公司擁有 1-2 間零售店舖 (每間店舖面積介乎 1001-2,000 呎之間)
<input type="checkbox"/>	3. Retail operation with 1-2 outlets (each outlet between 2,001-3,000 sq. ft.) 本公司擁有 1-2 間零售店舖 (每間店舖面積介乎 2,001-3,000 呎之間)
<input type="checkbox"/>	4. Retail operation with 3-10 outlets (each outlet not exceeding 3,000 sq. ft.) 本公司擁有 3-10 間零售店舖 (每間店舖面積為 3,000 呎以下)
<input type="checkbox"/>	5. Retail chain operation with more than 10 outlets (each outlet not exceeding 1,000 sq. ft. for all stores, total: _____outlets) 本公司擁有超過 10 間以上的連鎖式店舖 (每間店舖面積不超過 1,000 呎, 合共_____店舖)
<input type="checkbox"/>	6. Retail chain operation with more than 10 outlets (for all other store sizes, total: _____outlets) 本公司擁有超過 10 間以上的連鎖式店舖 (所有店舖每間面積超過 1,000 呎, 合共_____店舖)
<input type="checkbox"/>	7. Department store operator or retailer with outlets exceeding 3,000 sq. ft, total: _____outlets) 本公司屬於百貨公司/一些大型零售商, 擁有店舖每間面積超過 3,000 呎, 合共_____店舖)
<input type="checkbox"/>	8. E-tailer with an annual sales turnover of HK\$10 million or below 本公司屬於網上零售商, 每年營業額為港幣一千萬元或以下
<input type="checkbox"/>	9. E-tailer with an annual sales turnover of over HK\$10 million 本公司屬於網上零售商, 每年營業額為港幣一千萬元以上

Update other information

更新其他資料

Signature with Company Chop

簽署及公司印章

Date 日期
